

Date:- / / 20

To,

The Principal,
Dr. J.J. Magdum Homoeopathic Medical College,
Jaysingpur

For Office Use Only	
Admission Year	
Previously No.	
Latest No.	

Sub:- Regarding Leaving/Transfer/Migration Certificate

NAME IN Full (As per 12th Mark sheet) (CAPITAL LETTER):

SURNAME																		Recent Photo
FIRST NAME																		
MIDDLE NAME																		
MOTHER'S NAME																		
NAME IN DEVNAGARI (मराठीत)																		

Date of Birth (As per 10 th Passing Certificate) (DD/MM/YYYY)	PLACE OF BIRTH	GENDER (✓)		RELIGION	CASTE
		MALE	FEMALE		

CATEGORY Tick Only (✓)	OPEN	RESERVE	EWS	EBC	SC	ST	DT/VJ	NT	OBC	SBC

Address:-										
City Name		Tal.		Dist.						
State		Pin Code		Email ID						
Student Mobile No			What's app no							

BHMS- Admission Year	BHMS Degree Completed Year (Summer/Winter)	Seat No	MD Admission Year	MD Completed Year (Summer/Winter)	Seat No

Reason of Leaving (Mention Yes/No)	Admission Cancel	Admission Transfer	Going for Higher Studies (if Yes kindly mention the details)
Course Name			
College Address			
Applied for Migration Certificate (if Yes Mention University Name)			
Other Reason (Kindly Mention)			

DOCUMENT REQUIRED-

SR. No.	DOCUMENT NAME	ATTACHED YES/NO
01	Leaving/Transfer/Migration Certificate Fee Receipt	
02	All Previous Year Mark sheet (Xerox)	
03	Passing Certificate (Xerox)	
04	Internship Completion Certificate (Xerox)	
05	College Leaving Certificate (12 th /BHMS Xerox)	
06	12 th Mark Sheet (Xerox)	
07	College/Course Selection Letter (Xerox)	

Dt- / / 20

Student Sign

(Name-)

SECTIONAL REMARKS- (For Office Use Only)

The details pertaining to Admission, Passing and Cancellation etc. are verified & found true and correct, as mentioned-in above.

Dt- / / 20

Student Section

OFFICE CLEARANCE- (Stating Dues / No Dues, Remarks etc-)

Sr. No	Section / Dept.	Dues / No Dues	Remark, if any	Stamp & Signature
1	Cashier			
2	Scholarship Section			
3	Library-			

APPROVAL -Subjected **ALLOWED / NOT ALLOWED-**

PRINCIPAL

Note: -01. Leaving/Transfer Certificate Fee **Rs. 150/-** (For Single Copy)02. Leaving/Transfer Certificate for Migration Fee **Rs. 300/-** (For Original + Duplicate Copy)03. Certificate is issued between 05 days (Working days) from the date of application submission.

For Office Use Only-

Leaving Certificate No		No of Copies	
Issue Date		Sign	
Date of received		Receivers Sign	